

Teso College Aloet



Student Handbook 2014

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Letter from the Administrator (Head Teacher)

Twenty-one years after I graduated from Teso College, I returned to serve as its 14th Head Teacher and Administrator. Having worked at several 'A' level schools, such as Iganga SS (a girls' secondary school), Amuria SS (an 'A' level Day Mixed Secondary School), and an 'A' level Boys Boarding Secondary School; I have gained a wide perspective on school operations, specifically the behavioural tendencies, ambitions, aspirations and shortcomings of students and teaching staff in different school settings. As an alumnus of Teso College, I am familiar with our school's history and can help to shape our future.

Teso College Aloet's structure makes it unique among secondary schools in Uganda. It stands on two wings, East and West, across Soroti-Moroto road, nicknamed the "Equator" by students. Each wing has semi-independent facilities, including classrooms, laboratories, dining halls, kitchens and kitchen staff, dormitories, staff rooms and administrator's offices. The school's unique structure requires a high level of coordination for effective and efficient management. Together with the Deputy Head Teachers, our Director of Studies and many others, we work to ensure that the school functions excellently in academics and extra-curricular activities.

Teso College has seen much growth since its founding. School enrollment has increased from 650 in 1970 to 1,544 at the present time, while the workforce has grown from 80 to 180. In academics, the school is performing well in the Uganda Certificate of Education (UCE) and the



Mr Ocaatum, Head Teacher (2009 to-date)

Uganda Advanced Certificate of Education (UACE) examinations. We highly appreciate the role played by both the teaching and non-teaching staff in our achievements so far. More details of our academic position can be found on our website.

Every effort is made to provide students with opportunities for vibrant extracurricular activities. Our extra-curricular committee is tasked to ensure that students are given the opportunity to develop their talents through football, volleyball, basketball, rugby, and table tennis. Plans are under way to improve on the facilities for these sports. There are also many club activities, including Wildlife Sanitation and Environment, Scripture Union, Young Christian Society (YCS), Scouting, Presidential Initiative on Aids Strategy for Communication to the Youth (PIASCY), Mathematics, Current Affairs, and Debating.

Finally, Teso College cannot function without the support of our other stakeholders who are crucial in the progress and success of our school. These include the government of Uganda through the Ministry of Education and Sports, the Board of Governors, the Parents-Teachers Association (PTA) Executive Committee, the Soroti Local Government Authorities and, of course, parents and guardians. Our gratitude goes out to them for the concerted efforts made towards ensuring that the school sustains an upward trend.

Thank you,



Silvester Ocaatum

About the College

Established in 1953, Teso College Aloet is an all-male preparatory school located in Aloet, Soroti, Uganda.

Our Mission

To prepare all our students for their further education, training and professional careers through a well-rounded education rooted in the core moral values of service, obedience, honesty and integrity.

The school, parents and community work together to meet the academic, social and emotional needs of each student, fostering academic excellence, social responsibility and personal integrity. Teso College Aloet strives to equip each student with the tools he needs to succeed in a rapidly changing world. All stakeholders are committed to the implementation of the educational standards set by the District and National Review Boards.

Our Vision

“To be a leading centre of excellence and enhancement of educational opportunities for sustainable national development.”

Our mission is to educate the future leaders of this country. We envision a community of lifelong and successful learners, who know how to access information and build knowledge through the appropriate use of written, oral, visual and technological resources.

Teso College Aloet is a centre for excellence and an avenue for the enhancement of educational opportunities for sustainable development.



One of the signs at Teso College Aloet reminds students to strive for excellence by building on what they've already learned!

Our target is for all students to meet and exceed the academic proficiency standards set by the National and District Review Boards. Our students will go on to apply what they learned at school to their communities and future workplaces, making worthwhile contributions at home and abroad.

Our Motto

Our motto “AIJAANAKIN KA ARIMARIT” means “Service and Obedience.” These are two key moral precepts instilled into Teso children as they grow up. The elders who founded Teso College Aloet “realized that the boys trained in the college would help to form a leadership in the country, and that a leader was not a commander, but a servant of the people.” (Teso College Magazine, 1960). Our motto calls upon all students to live out the values of service and obedience, not only during their school tenure, but during their adult lives in society.

Service to the community has been part of our curriculum from the very beginning. Acts of service, willingly and respectfully performed, are still the defining characteristic of the students of Teso College Aloet. Our students gain practical experience through performing learning and administrative tasks, with the goal of preparing them for similar and even greater tasks in their future professional careers and communities. Indeed, many of the alumni of Teso College have gone on to hold top-level positions in government and international corporations, exceeding our wildest dreams and expectations.

Core Values

As our motto says, “AIJAANAKIN KA ARIMARIT.” Our core values are Service and Obedience.

Service

Teso College Aloet seeks to bring up students who demonstrate leadership through service to others in the school, family and community. We believe

that corporations should be governed by the principles of servant leadership. “Servant Leadership” is a phrase that was coined by Robert K. Greenleaf, founder of the modern Servant Leadership movement. In his book *Servant Leadership*, he states:

“The servant-leader *is* servant first...It begins with the natural feeling that one wants to serve *first*. Then conscious choice brings one to aspire to lead. That person is sharply different from one who is *leader* first; perhaps because of the need to assuage an unusual power drive or to acquire material possessions. The leader-first and the servant-first are two extreme types. Between them there are shadings and blends that are part of the infinite variety of human nature.”

We provide a classroom environment that engages students in the educational process, encouraging them to use what they learn to solve real-life problems. Through the services they perform, students not only learn about democracy and citizenship, they also become actively contributing citizens and community members. We believe that service should be motivated by love. It gives meaning to life, in big ways and in small, in public and in private, for friends and for strangers. As it says in 2 Corinthians 9:12-13, the purpose of service is for God to reach others through our hands.

Respect and Obedience

“Be doers of the word, and not hearers only,” says the Bible in James 1:22. We encourage young people to strive for obedience to God and His Word. We believe that obedience and respect should be directed towards parents, elders, and those in positions of authority. Encouraging our students to follow proper guidance at home, in school and in the community is an important element of Teso College education, and it is our firm belief that an environment built on obedience and respect creates an excellent atmosphere for learning, teaching and the future livelihoods of students; for the Bible also says in Isaiah 1:19, “If you are willing and obedient, you will eat the best from the land.”

Teso College Commitment to Students, Parents and the Community

- We shall assign learning objectives to our students, and provide evidence that these objectives have been achieved.
- We shall make full use of the allotted instructional time.
- We believe in our students, and expect them to achieve all objectives assigned to them in the courses and subjects which they are taught.
- We shall maintain an orderly atmosphere throughout the school, ensuring an environment that is conducive to learning.
- We shall treat all members of the school community with respect.

School Overview and History

Teso College Aloet was established on 9 June 1954 by the Teso District Local Administration, and over 30,000 students have graduated since its inception. TCA is one of the leading secondary schools in the country. As a national class school it has steadily improved its place, standing out as an icon of excellence.

Aloet is the original name of the township in which the school is built. The school is made up of two wings separated by Soroti-Moroto Road (dubbed the “Equator”). The east wing is to the right of the Equator, while the west wing is to the left. The west wing houses Senior One and Two students, about 500 in number. The Protestant Chapel and the sick bay are also located there. (The west wing initially belonged to Soroti Technical School, which was phased out in 1962, when Teso College acquired the infrastructure.) The east wing houses Senior Three, Four, Five and Six students, about 800 in number. It is also the seat of the main administrative offices and the Catholic Chapel.

TCA is committed to providing all students with a well-rounded education rooted in the core moral values of service, obedience, honesty and integrity, with the aim of preparing our students for further education and training. The school boasts of a well-stocked library and a computer laboratory; we have spacious classrooms, dormitories and halls. The closest hospital is located in Soroti Town, only 8 kilometers away.

The academic personnel of the school includes 71 teaching staff, excluding visiting teachers. Over 60 of these staff members hold at least a bachelor’s degree, with others in the advanced stages of completing their master’s degrees.

The school is an active centre for students’ participation in co-curricular activities. It also hosts science fairs, as well as regional academic seminars and workshops for students and teachers. The school’s objective is anchored in producing future servant-leaders by providing a challenging and stimulating academic and social environment for its students.

Curriculum and Course Design

Academic Calendar 2014

Term	Begin Date	End Date	Days
Term I	Monday, 3 rd February	Friday, 25 th April	79 days
Term II	Monday, 19 th May	Friday, 8 th August	68 days
Term III	Monday, 8 th September	Friday, 5 th December	89 days
	Total		236 days

Holidays

Holidays	Begin Date	End Date	Days
Term I	Saturday, 26 th May	Sunday, 18 th May	23 days
Term II	Saturday, 9 th August	Sunday, 7 th September	30 days
Term III	Saturday, 6 th December	Sunday, 1 st February	50 days
	Total		103 days

- a. End of Term III/Year I, UBTEB Exams. UBTEB Exams calendar shall be followed.
- b. Term I for S.1, Year I for Technical/Farm Schools and Community Polytechnics will start on 3rd February 2014.
- c. Classes must start at 8:00 am and end not later than 5:00pm every day. Districts/City Inspectors of Schools are requested to ensure that schools comply.
- d. IV. Term I for S.5 will start on 10th February 2014.
- e. Wastage and loss of teaching and learning time at the beginning and end of term is not acceptable. Lessons should start promptly and terms should not be cut short without clearance from the Head Teacher's office.
- f. All schools, especially boarding schools, should designate only ONE DAY per term as visiting day.

Daily School Schedule

Monday to Friday	Activity
4:30am	Rising and personal administration
5:00-6:45am	Morning study
6:45-7:20am	Breakfast/House cleaning
7:20am-8:00am	1 st Lesson
8:00-8:40am	2 nd Lesson
8:40-9:20am	3 rd Lesson
9:20-10:00am	4 th Lesson
10:00-10:30am	BREAK
10:30am-11:10pm	5 th Lesson
11:10-11:50am	6 th Lesson
11:50am-12:30pm	7 th Lesson
12:30-1:10pm	8 th Lesson
1:10-2:00pm	LUNCH
2:00-2:40pm	9 th Lesson
2:40-3:20pm	10 th Lesson
3:20-4:00pm	11 th Lesson
4:00-4:40pm	12 th Lesson
4:40-6:00pm	Co-curricular activities
6:00-7:00pm	SUPPER
7:10pm	Warning bell
7:20pm	Evening prep
10:30pm	End of Junior prep
10:30pm	Lights out for S.1-S.2
10:30pm	End of Senior prep
11:00pm	Lights out for S.3-S.6

Saturday	Activity
6:30am	Rising and personal administration
7:00-8:00am	House cleaning/washing
8:30-9:00am	Inspection by masters on duty
9:00-10:00am	Breakfast/House cleaning
10:00am-1:00pm	Progressive Tests
1:00-2:00pm	LUNCH
2:00-4:00pm	Progressive Tests
4:00-6:00pm	Clubs and Societies, Games and Sports, Entertainment
6:00-7:00pm	SUPPER
7:00-10:00pm	Entertainment
10:30pm	Lights out

Sunday	Activity
6:30am	Rising and personal administration
6:30-7:00pm	Breakfast/House cleaning
7:00-10:00am	Prayers
11:00am-1:00pm	Progressive Tests
1:00-2:00pm	LUNCH
2:00-4:00pm	Progressive Tests
4:00-6:00pm	Clubs and Societies, Games and Sports, Entertainment
6:00-7:00pm	SUPPER
7:00-10:00pm	Prep
10:30pm	End of Junior prep
10:30pm	End of Senior prep
11:00pm	Lights off

Curriculum

Students of Teso College receive a balanced, rigorous, standards-based curriculum. Teaching methods employ a differentiated instruction strategy to ensure that all students' needs are met. This strategy supports individual learning styles, actively engages students, and promotes independence. It is integrated with the use of technology in accordance with state and district standards.

The school articulates the outcomes it seeks from all students and monitors student progress using a variety of assessments. At each grade level, curriculum and instruction are guided by specific, clearly stated, challenging goals. In addition to standard evaluations, students are encouraged to engage in self-reflection to evaluate their progress.

Departments

English Department: English Language and Literature

The English language is the only language subject taught at Teso College Aloet. As the school's only official language, as well as its language of instruction, English plays a pivotal role in learning other subjects in the curriculum. In addition to the language, students have the opportunity to study English literature. The department's commitment to excellence has resulted in a consistent improvement in English language performance over the years. Through staff collaboration and teamwork, continued support from the school administration, a salubrious environment, and a focus on academic excellence, the department continues to impart exceptional English language skills to our students.

Department Staff:

- Mr. Oboi Paul, Head of Department, MA (Candidate)
- Mr. Oguro Anthony, MEd (Candidate)

- Mr. Okure Mathew
- Mr. Ocen Samuel, MEd (Candidate)
- Mr. Ogwang Naphtali
- Ms. Ilaleit Christine
- Mr. Okello Lameck
- Mr. Eryatu David
- Ms. Aduko Sarah
- Ms. Amuge Agnes

Contact: +256 782 315 703

English UCE results are as below:

YEAR	D1	D2	C3	C4	C5	C6	P7	P8	F9	Candidates
2013	04	32	78	66	41	09	01	01	00	232
2012	05	15	67	87	60	21	06	00	01	262
2011	41	94	66	39	26	06	03	00	00	275
2010	09	27	64	80	44	08	01	02	00	235
2009	00	08	35	65	94	31	03	03	01	245
2008	05	07	34	94	69	25	01	01	00	234
2007	00	00	22	47	67	33	16	04	02	191
2006	00	06	40	74	58	25	10	07	02	222
2005	01	08	32	66	50	22	03	01	02	185

Mathematics Department

The Mathematics Department works diligently to groom students for success at 'O' (Ordinary) and 'A' (Advanced) levels. Every year, 60 students participate in the National Mathematics contest organized by the Uganda Mathematical Society (UMS). A majority of these students feature in the top positions countrywide. The department also encourages the Mathematics Club to participate in the annual Science Fair.

Department Staff:

- Mr. Apedu Joseph, Head of Department, *BSc Educ*
- Mr. Ebosu Moses, *BSc Educ*
- Mr. Ejopu Enoch, *BSc Educ*
- Mr. Egwanyu Robert, *BSc Educ*
- Mr. Emong Emmanuel, *BSc Educ*
- Mr. Kapkweyek W.
- Mr. Kiprotu Moses
- Mr. Elap Israel
- Ms. Susan Rose Kituyi

Contact: +256 772 882 992

Physics Department

With a dedicated staff of eight committed to team teaching for both 'O' and 'A' levels, the Physics Department provides the students with a rigorous education. The manual and workbook designed by the department aid 'O' and 'A' level students in completing their practicals. The formation of the school Physics Club further enhances student performance, as shown by the consistent improvement in the Uganda Certificate of Education (UCE) and the Uganda Advanced Certificate of Education (UACE) examination results.

Department Staff:

- Mr. Okello Sam, Head of Department, *BSc Educ*
- Mr. Ojangole George Francis, *BSc Educ, PGDE, MSc Phy*
- Mr. Apedu Joseph, *BSc Educ*
- Mr. Ejopu Enoch, *BSc*
- Mr. Odeng Bosco, *BSc*
- Mr. Atung Dominic, *BEd*
- Mr. Emong Emmanuel, *BSc Educ*

- Mr. Elap Israel, *BSc Educ*
- Mr. Kiprotu Moses, *BSc Educ*

Contact: +256 782 231 107

Agriculture Department

A key component of this department's success is to be found in the school farm. The school farm has been greatly improved, both for commercial and teaching purposes. In addition to agricultural production, the farm boasts of poultry and piggery components. Exotic cattle are also available for student learning. Access to these and other resources contribute to our students' ever improving performance in the Agriculture portion of the National Examinations.

Department Staff:

- Mr. Erongu John Patrick, *BEd, Dip Educ*
- Mr. Ekou John Baptist, *BEd, Dip Educ Cert*
- Mr. Eskau Simon Peter, *BSc (Agric) Dip Educ (Agric)*
- Mr. Odeke George, *BEd, Dip Educ.*
- Ms. Atim Mikali

Contact: +256 778 804 161

Commerce Department

Teso College offers business courses through the Commerce Department. Formerly taught in three years starting in Senior Two, with an increased syllabus offering, the course is now being taught in four years beginning in Senior One. Key to the success of this department is the staff, supported by guest resource teachers, and the emphasis on rigorous teaching, remedial lessons and group discussions.

Department Staff:

- Mr. Musoke Ali Moses, *Head of Department*
- Mr. Agea Christopher
- Mrs. Ariko Beatrice Rose Amuge
- Mr. Aupal C. Joel Icodorican

Contact: +256 782 514 859

Christian Religious Education Department

The Christian Religious Education (CRE) is a popular Arts course offered at both 'O' and 'A' levels (Papers: 223/1, P245/1, 2 & 4). Through this course, the department, run by six staff members, inculcates learners with Christian values that emphasize moral, ethical and spiritual integrity, as well as respect and tolerance in daily life. CRE gives students an opportunity to develop awareness of God and knowledge of His presence in the world. It also enables students to acknowledge God as the Almighty Creator. Our students' continued strong performance in the course is a result of staff commitment to activities such as hosting seminars and encouraging discussions among learners. We also invite expert resource persons to come and teach.

Department Staff:

- Ms. Akello Bernadette, *BEd, Head of Department*
- Mr. Mukamba David, *BEd*
- Mr. Otim Esau Martin, *BA Educ*
- Mr. Ekwadu Cox Michael, *Dip*
- Rev. Aupal Joseph, *Dip Educ, B.Div*
- Rev. Apuri Moses
- Ms. Akol Stella
- Mr. Omagor Richard Bosco

Contact: +256 782 857 610

Biology Department

Biology is a natural science with a focus on the structure, function, origin, and evolution of life and living organisms. It has several sub-disciplines determined by the scale of the different life organisms studied. Biology is a course of critical importance for several reasons:

1. It lays a foundation for further studies and future careers, such as medicine, dental surgery and biochemistry, among others.
2. It develops skills for everyday use, such as classification of organisms, measurements and sampling.
3. It provides knowledge for improving human life through personal hygiene, disease prevention, food production, life cycles and pest control, environmental conservation and more.
4. It creates awareness of the value of co-operation in solving problems.

As part of the broader science disciplines, Biology can be integrated with knowledge of Physics, Chemistry and Mathematics.

Department Staff:

- Mr. Okello Jimmy, Head of Department
- Mr. Osako Ogole
- Mr. Okorio Ebiru J.M.
- Mr. Odeng Bosco
- Ms. Alupo Hedwig
- Mr. Ariko John Isaac
- Mr. Omooja Jonah
- Mr. Eryenyu Joseph
- Mr. Lajul Linus Joe

Contact:+256 774 011 926

Technical Drawing Department

Welcome to the Technical Drawing Department! Technical Drawing consists of making visual images of the way something functions or is constructed. The course is most often associated with the construction industry and is utilized by architects and engineers. As a practical subject, Technical Drawing is relevant and provides an opportunity for students to prepare themselves for future vocation and employment.

Teso College's Technical Drawing Department began in earnest with the elimination of woodwork as a subject in 2007. Since that time, Technical Drawing has increased in prominence with increasing student enrolment, from 4 students in 2006 to the current average of 60 students. The department has since introduced an Advanced level course and continues to strive for increasing student achievement in an atmosphere of amicable teacher-student relationships. The ultimate goal, which was almost achieved last year, is to see to it that no student receives an F9 grade in the subject in the UCE exams, and to make this the norm.

Department Staff:

- Mr. Adebo Gasper, *BA, Dip. Education Technology, Head of Department*
- Mr. Akol Nicky, *B. Voc., Teacher*

Contact: +256 751 817 898

The Department Of History

History is the discovery, collection, organization and interpretation of past information and cultural events that have caused or influenced present events. At Teso College, the History Department is taught at the 'O' and 'A' levels under Mr. Otim Martin Esau. It is a knowledge and value-adding course. This is one of the 17 existing departments in the school under the headship of Mr. Otim Martin Esau.

At Teso College, we teach history for the following reasons:

- To widen the students' understanding of the social, political and economic developments in their country and the world in general.
- To help the students develop the ability to think critically without bias.
- To equip the students with civic knowledge and awareness of their civic responsibilities.
- To help students appreciate their origins and the origins of others. They should be able to understand each other's culture and try to live in harmony with one another.
- To help students appreciate the past so as to manage the present and eventually forge the future. This objective makes history a unique subject.

Department Staff

- Mr. Otim Martin Esau, *Head of Department*
- Mr. Mukamba David
- Mr. Ekwadu Cox Michael
- MS. Akello Bernadette
- Rev. Aupal Joseph
- Mr. Emitu Ignatius

Contact: +256 782 810 096

Geography Department

Geography is the study of the earth, its inhabitants and physical features; it is a study of man and his environment. As a science discipline, geography is unique in its investigation of the interrelationships between the cultural, physical and biological aspects of the earth's surface. An interesting component of this science discipline is its focus on the mutual impact of human activity on the environment, and vice versa. It draws upon various knowledge sources such as climatology, environmental science and anthropology, and has a wide spectrum of life applications.

Teso College Aloet teaches geography as a compulsory subject at the Ordinary level and an optional subject at the Advanced level. Through geography we increase student interest in, and awareness of, their immediate environment. Our aim is to inculcate in students a commitment to being good stewards of their environment. At Teso College, students gain practical experience through the use of course material to undertake independent study research projects.

Department Staff:

- Mr. Okello Anthony, *Head of Department*
- Mr. Kapkweyek Wilfred
- Mr. Omagor Richard
- Mr. Osako Ogole
- Ms. Akol Stella
- Mr. Ekinyang Charles
- Mr. Obu Ben
- Mr. Egwanyu Robert

Contact: +256 772 966 625

Fine Art Department

Art is the creation of a visual or audible object for the pleasure of others. It is the physical expression of a thought, idea or emotion that evokes parallel or dissimilar emotions in other individuals. Fine Art refers to art created for aesthetic reasons, and can include drawing, painting and sculpture.

The Department of Fine Art is situated between the Library, HSC Laboratory and dormitories in the South. TCA's Fine Art Department is unique in the region because it gives students an opportunity to work with various materials and tools purchased by the school every term. Students are taught how to draw using different media, such as posters, water, powder and many others which may not be easily obtained in other secondary schools in the area. Access to these resources exposes our students to many techniques and tools. Our students benefit from these resources, as can be shown by their increased performance in both 'O' and 'A' levels in Fine Art.

The Department continues to strive for increasing student performance and refining student skills in the area of fine art.

Department Staff

- Mr. Otim Cocas, Head of Department, *BEd Art and Design*
- Mr. Nena Gabriel, *BEd Art and Design*
- Mr. Ojilong David

Contact: +256 772 836 117

Entrepreneurship Education Department

The Entrepreneurship Education Department began in response to the efforts of the National Ministry of Education and Sports to initiate education reform. The primary aim of the department is to produce job makers rather than job seekers by instilling business skills among the students. To that end, Entrepreneurship Education provides students with practical skills, knowledge and motivation to use the resources available to them to start sustainable income-generating businesses. The department utilizes the help of resource persons, outside field visits, and practical projects such as horticulture, poultry and piggery to teach and train students.

Department Staff:

The department has six staff members, cutting across the Economics and Commerce Departments, and overseeing Seniors One to Six.

- Mrs. Ibiara Edoku Elizabeth, *Head of Department*
- Mr. Agea Christopher
- Mr. Oupal. C. Joel Icodorican
- Mrs. Ariko Amuge Beatrice Rose
- Mr. Osapa Joseph

- Mr. Oyuru Lawrence

Contact:+256 772 444 417

ICT Department

The Information and Communications Technology (ICT) Department is the intersection of technology and telecommunications wherein information is created, managed, disseminated and stored. Teso College ICT Department began as a project spearheaded by the Parents- Teachers Association (PTA). As more students became interested in the subject, it was expanded to allow students to register for the Uganda National Examinations (UNEB). Currently, ICT Skills are a mandatory part of the school curriculum in accordance with the Ministry of Education and Sports requirements. The department therefore provides ICT education to all members of the school body at 'O' and 'A' levels.

The school is proud of the broadband internet connection provided by Orange. The department has disposed of its Pentium III and IV computers and now educates students with 40 N-computers donated by the Uganda Communications Commission. The department also provides assistance and support for lesson delivery of other subjects, as well as skills training for the wider community.

Teso College Aloet strives to maintain a standard of excellence in ICT education. To that end, the department has planned to do the following:

- Train all the teaching staff to use ICT as teaching tools
- Bring on board non-teaching staff to develop their ICT skills
- Develop an Information Systems Database for the school
- Provide ICT skills training to all students

Department Staff:

- Ms. Justine Biwoye, *Head of Department*
- Mr. Okolimong Isaac

- Ms. Namusoki Dorothy

Contact: Justine Biwoye at +256782441162

Chemistry Department

Chemistry is the study of the composition, structure and properties of organic and inorganic substances. Chemistry's contributions to society are endless. These include the creation of chemical substances that are part of daily living, such as drugs, vitamins, detergents, pesticides and much more. Chemistry also has an invaluable impact in the growth and development of nations in the areas of agriculture, transport, construction, and medicine.

At Teso College, Chemistry is offered from Senior One through Senior Six, as is the norm in schools around the country. In recent years, enrolment at the 'O' level and at Senior Five has increased beyond capacity. Despite the challenge of limited space and resources, the department continues to meet its education standards.

Department Staff:

Seven department staff run four classes of four streams each at the 'O' level, and four streams at the 'A' level. The members of the department include:

- Mr. Omule Oupa Lawrence, *Head of Department*
- Mr. Akung Stephen
- Mr. Olupot John Robert
- Mr. Echoku Samuel
- Ms. Alupo Hedwig
- Mr. Omooja Jonah
- Mr. Ariko John Isaac
- Mr. Eryenyu Joseph

Contact: +256 777 264 858

Physical Education Department

Physical Education is still a recent concept in Uganda. After the approval of the National Physical Education and Sports Policy (NPESP) in 2004, Physical Education was introduced to schools nationwide in 2010. In 2008, Physical Education became a non-optional core subject for all secondary schools at the direction of the Ministry of Education and Sports. In accordance with the policy, Physical Education classes and student participation in sports activities in secondary schools aim to widen avenues for talent identification and provide a framework for talent development.

In 2012, the Ministry of Education and Sports established 32 schools in the country, including Teso College Aloet, as Sports Schools. Sports Schools provide a perfect environment where identified sports talents can be nurtured concurrently with academic training. Sports Schools are designed to concentrate the limited available resources, personnel, facilities and equipment in specific locations and to build the capacity of teachers in these schools to provide quality education and training in sports. This is in line with the National Physical Education and Sports policy objectives which aim to improve access to, and the quality of, Physical Education and Sports in the country and to develop a cadre of high performing national athletes.

At Teso College, Physical Education is taught in Seniors One, Two and Three. Teso has the capacity and land facilities to provide training in football, volleyball, basketball, rugby and more. With a broad-based curriculum, Teso can fulfil national objectives to do the following:

- Provide a platform for sports talent development through the establishment of countrywide regional Sports School Centres
- Increase access to quality Physical Education and Sports programmes
- Provide quality sports facilities and equipment
- Provide adequate and competent human resources through capacity-building programmes for centre teachers, coaches and administrators
- Reduce school dropouts amongst the sportsmen and women
- Work as regional and national sports reference points
- Complement the efforts of private partners in developing sports

The basic curriculum for Sports Schools consists of eight core components and seven optional Sports Disciplines, offered separately at specific schools.

Eight core components

1. Advanced basic gymnastics
2. Football
3. Volleyball
4. Basketball
5. Rugby
6. Athletics
7. Table Tennis
8. Mental Games such as chess, Scrabble, Draft and Mweso Board Game

Optional Sports Disciplines

1. Netball
2. Handball
3. Cricket
4. Lawn tennis
5. Badminton
6. Swimming
7. Baseball (selected for Teso College Aloet) and Softball

Department Staff:

Teso College Aloet has three full-time teachers:

- Mr. Euna Moses, Head of Department
- Mr. Ojilong David
- Mr. Lajul Linus Joe

Contact: +256 782 319 177

Economics Department

Introduction

Economics is a subject offered at 'A' level. The subject is conceived as the study of how wealth is generated for improvement of human welfare. The main purpose of the study of Economics is to enable the individual to know the nature of economic problems and apply this knowledge in solving those problems. The subject is beneficial to students pursuing such related disciplines as Accounting, Banking, Marketing, Agriculture, Education, and Business, among others.

Students who have passed Mathematics, Commerce, Accounting, Entrepreneurship Education, and Agriculture at 'O' level are allowed to pursue Economics at the 'A' level.

Message to Students of Economics

Economics is certainly an interesting subject, but it is by no means an easy one. It requires hard work and determination on the part of the learner. A student will encounter both factual and statistical information and will be faced with many practical issues. Various graphs and tables must be studied carefully as they are necessary in the understanding of many economic principles.

Economics is a very important and beneficial subject, especially in understanding one's current and future situation, and the ordinary business of life.

Examination format:

Two papers with code No. P220/1 & P220/2 are set. Paper 220/1 tests students' knowledge of the theories and principles of Economics, while Paper P220/2 tests students' ability to apply the theories, principles and knowledge in solving economic problems in particular situations.

Performance by students in National Examinations has varied from year to year. In general, performance has been average and many students have gone on to university, especially those with good grades (A, B and C).

Between 1996 and 2004, students performed fairly well. This is attributed to the fact that student enrolment was low (between 15 and 35). Subsequent years have seen enrolment increasing in large numbers, affecting the quality of the results.

Recommended Economics Textbooks for students and teachers:

1. Akampurina G. - *Certificate Economics (Books 3 & 4)*
2. Dduma Ssetamu - *Basic Economics*
3. Hanson J. L. - *A Textbook of Economics Theory*
4. Jhinghan M. C. - *Advanced Economic Theory*
5. Lipsey R. G. - *An Introduction to Positive Economics for Eastern Africa*
6. Todaro M.P. - *Economics for a Developing World*
7. Tayebwa B. M. B. - *Basic Economics*
8. Other Economics literature, budget speeches, newspapers, BOU annual reports and so on

Department staff includes Ms. Chebet Betty and Mr. Opeded Simon Benard.

Final Message, especially to students and readers:

The world is full of people who do their work half-heartedly, grudgingly and poorly. Don't be like them. Whatever is your duty, do it as fully and perfectly as you can. And when you have finished your duty, go on and spare some time and talent in service to the less fortunate, not for any "Economic" reward, but because it's the right thing to do.

When you follow this advice, your lives will be happy and successful.

Opeded Simon Benard -- Head, Department of Economics

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General Paper Department

This department is headed by a senior member of staff who has a proven track record of passing students in the subject. The Head of the General Paper (GP) Department coordinates with other faculty members in handling topics which fall in their areas of expertise. For example, the topic on the role of ICT in development is handled by ICT department teaching staff.

Contact: Ignatius Emitu +256 772 912 547

Student Records and Confidentiality

Introduction

At Teso College Aloet, we believe that assessment and recording are a crucial and integral part of the teaching and learning process. In accordance with planning policy, learning objectives will be clearly identified in the short term plans and the correlated assessment criteria.

Aims

Through our assessment and recording policy, we aim to:

- Recognize and celebrate all pupils' achievements within and beyond National Curriculum subjects and Religious Education
- Provide an evaluation of what has been taught and learned, identifying pupils' strengths and weaknesses
- Ensure continuity and progression
- Ensure that there is differentiation within our planning and teaching
- Identify pupils with special educational needs
- Provide pupils with the opportunity to review their work, to self-assess and to set future targets
- Keep a pupil profile which is meaningful, useful, consistent and manageable. Above all, it should be a working profile for which the child feels a sense of ownership
- Raise the expectations of pupils, teachers and parents in an effort to achieve the highest possible standards for each child

Methods of Assessment

- Questioning/listening
- Consideration of finished work and marking
- Class tests
- Diagnostic assessments (Progress in English, Progress in Maths)
- Mock tests and exams at the end of key stages

Students' Records

The Head Teacher's Office stores Pupil Profiles and Summative Report Cards of all students. These aid the office in determining final marks and are distributed to parents at the end of the school term.

- **Pupil Profile**
 - Personal pupil profiles recognize and celebrate achievement and performance. They are completed and updated each term, enabling students to contribute to the assessment of their own progress. Work in these profiles will provide evidence for end of key stage assessments. The profiles also include extracurricular achievements, including hobbies and interests.
- **Summative Report Card**
 - Written reports together with the Pupil Profile are sent home to parents at the end of the term, and returned, duly signed, in time for the parent-teacher interviews, in which the contents of the report are discussed. The school operates a policy of encouraging parents to talk to staff on a regular basis about their child's progress.
- **Special Needs forms** are maintained on a monthly basis so that progress can be carefully monitored and support can be requested where necessary. All documentation is kept with the register in the Head Teacher's Office. Individual student records are confidential and accessible only upon request to and approval of the Head Teacher.
- **Standardised diagnostic assessment** results are kept by the class teacher, with a copy kept by the Head Teacher in the office. Individual students' records are confidential and access is only available to parents who make a request to the Head Teacher.
- **Medical Records** are confidential and kept in the Head Teacher's office.

- **Class Teacher Records** are confidential to the class teacher and are only used to guide planning. They inform the teacher about the appropriateness of the work presented to the whole class, group or individual.

Transfer of Records

Records are only forwarded to the new school following either a written or verbal request from the Head Teacher of the school. It is insufficient for a parent to just advise us of the new school. Forwarded records include the following:

- The most recent report to parents
- The Summative Record Card
- Any Special Needs information
- Examples of work taken from the Pupil Profile, since not all schools request these, they can be given to the parents when all other records are transferred.

Student Meals

Since 9 July 1954, Teso College Aloet has served and continues to serve tasty and nutritious food.

Menu

Day	Lunch	Supper
Monday	Sweet Potatoes/Posho + Beans Stew	Posho + Beans Stew
Tuesday	Posho + Beans Stew	Posho + Beans Stew
Wednesday	Rice + Beans Stew	Posho + Beans Stew
Thursday	Sweet Potatoes/Posho + Beans pasted with Ground nuts	Posho + Beans Stew
Friday	Sweet Potatoes/Posho + Beans Stew	Posho + Beans Stew
Saturday	Rice + Meat Stew	Posho + Beans Stew
Sunday	Posho + Beans Stew	Posho + Beans Stew

Note:

1. On all public holidays, rice and meat stew are served during lunch.
2. Students are served with boiled eggs every fortnight.

Code of Conduct

College Rules and Regulations

Preamble

1. These rules and regulations shall be cited as “Teso College Aloet School Rules” and shall apply to **ALL** students during their entire stay in Teso College Aloet.
2. Students **MUST** produce this document when being interviewed, counselled or advised by the student leaders, staff and Disciplinary Committee.

Guiding Principles

All the Rules and Regulations stipulated here are based on the following guiding principles:

1. SCHOOL MOTTO: Aijaanakin Ka Arimarit

SCHOOL VISION:

To be a leading centre of excellence and enhancement of educational opportunities for sustainable national development.

SCHOOL MISSION:

To provide all students with a well-rounded education rooted in the core moral values of servant-hood, obedience, honesty and integrity in preparation for their further education, training and professional careers.

2. In this school, a student owes a duty to himself, his parents, his school and his country to do his best at work, games and all other activities. He should cooperate with both staff and fellow students for his own good, the good of the school and of society at large.
3. No student shall, by word or deed, do anything to cause harm to himself, his fellow students or to the good name of the School.
4. Promotion of patriotism and respect for human rights are important.
5. Timely correction of a student eventually provides an avenue for improvement and achievement of higher education and social goals.

6. The School Management shall enforce these rules and regulations to ensure the well-being of all. Student offenders shall be punished whenever they infringe on the welfare of others. Perpetual offenders may be recommended by staff, to the Board of Governors and Commissioner of Education for exclusion, in order to protect the School many.

Ideal Conduct

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
1.0	REPORTING AND BREAKING OFF FROM SCHOOL		
1.1	All continuing students shall report to school on the 1 st and 2 nd day of opening term.	<ul style="list-style-type: none"> • Reporting after the 2nd day of opening term 	<ul style="list-style-type: none"> • Student comes with parent
1.2	New students shall report to school as stipulated in the Admission Letter.	<ul style="list-style-type: none"> • Failure to report as stipulated on the Admission Letter 	<ul style="list-style-type: none"> • Forfeit the placement
1.3	All students shall enter or leave school through the main gate ONLY .	<ul style="list-style-type: none"> • Entering through other passages 	<ul style="list-style-type: none"> • 2 weeks suspension and a fine of one roll of barbed wire weighing 25kgs or an equivalent
1.4	Students shall report to school between 8:00a.m and 5:00p.m.	<ul style="list-style-type: none"> • Reporting after 5:00p.m. 	<ul style="list-style-type: none"> • Sent home to bring the parent
1.5	A student shall declare an Admission Letter or permission chit and a bank slip, sign the arrival book and register at the Registration Desk.	<ul style="list-style-type: none"> • Failure to declare and sign at the gate 	<ul style="list-style-type: none"> • Sent home to bring parent
1.6	A student must declare ALL personal property at the Registration Desk to designated staff for thorough checking and clearance.	<ul style="list-style-type: none"> • Failure to declare property and submit oneself for checking 	<ul style="list-style-type: none"> • Confiscation of unauthorized property • Sent home to bring parent
1.7	Continuing students must report or leave school in full uniform.	<ul style="list-style-type: none"> • Failure to wear school uniform 	<ul style="list-style-type: none"> • Sent home to bring parent • Confiscate the clothes worn.

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
1.8	Students on holiday or on authorized leave must report back within 14 days of due date.	<ul style="list-style-type: none"> • Failure to report within specified period 	<ul style="list-style-type: none"> • Students name shall be stricken off the School Register
1.9	No student shall break off from school unofficially.	<ul style="list-style-type: none"> • Leaving school without permission 	<ul style="list-style-type: none"> • 2 weeks suspension, return with parent
2.0	OBEDIENCE AND RESPECT		
2.1	<p>Obedience: Students of Teso College Aloet MUST obey the Head Teacher, Deputies, Assistant Head Teachers, and Teaching Staff, Non-teaching staff, students' leaders and the general community.</p>	<ul style="list-style-type: none"> • Behaving in a manner intended to ridicule or embarrass a person in authority, hurling insults, running away, throwing stones, and so on 	<ul style="list-style-type: none"> • Being deemed ineligible for any club executive or leadership position or demotion • Guidance and counselling • 2 weeks suspension and come back with parent. • Suspension • Handing back to the parent
2.2	<p>Respect: A student of Teso College MUST respect himself, all those in the school authority, and the community of Teso College.</p>	<ul style="list-style-type: none"> • Behaving in a manner intended to ridicule or embarrass a person in authority, hurling insults, running away, throwing stones, and so on 	<ul style="list-style-type: none"> • Being deemed ineligible for any club executive or leadership position or demotion • Guidance and counselling • 2 weeks suspension and come back with parent. • Suspension • Handing back to the parent
2.3	A student shall show respect to the National Anthem and other Anthems, and National Emblems, by standing at attention and singing properly	<ul style="list-style-type: none"> • Careless posture, disrupting singing, sitting or walking while the anthem is being sung • Violating the National Flag 	<ul style="list-style-type: none"> • Handed over to police • Repeat singing the Anthem • Counselling, warning, caution, suspension

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	to show love for the country.		
3.0	TIME MANAGEMENT		
3.1	The students shall be punctual in all school functions and move quickly in an orderly manner at all times.	<ul style="list-style-type: none"> • Coming in late • Sluggishness • Laziness • Ignoring bell signals 	<ul style="list-style-type: none"> • Warning • Counselling • Picking up litter, sweeping, weeding
4.0	PARTICIPATION IN SCHOOL FUNCTIONS		
4.1	A student shall participate in all school programs or routines, which include house meetings, house parties, compound cleaning, house inspections, roll calls, general assemblies, prayers, meals, awards, visitations, meetings co-curricular activities.	<ul style="list-style-type: none"> • Failure to participate, attend and adhere to programs and routines, dodging, idleness, loitering, walking out and noise-making 	<ul style="list-style-type: none"> • Warning • Counselling • Picking up litter, sweeping, weeding
5.0	ACADEMICS		
5.1	All students shall participate in all school academic programs and attain the required average: passing marks of 45% 'O' and 'A' levels (8 points for both Arts and Science). Other requirements: Class attendance Tests, assignments and examinations Preps No involvement in exam	<ul style="list-style-type: none"> • Failure to attend any of the activities • Failure to score the required average marks and points • Cheating at exams, copying from each other, smuggling of notes, impersonation or withholding of scripts • Dodging of exams, tests or assignments • Walking out of the exam room before the scheduled time 	<ul style="list-style-type: none"> • 1st test, warning and guidance • 2nd test, student needs to bring a parent • 3rd test, one will be advised to change the learning environment • Cancellation of results

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	malpractice and dishonesty Seminars, discussions and excursions		
6.0	MONEY		
6.1	School Fees A student shall pay fees to the bank before reporting to school, and present the bank slip to the Registration Desk.	<ul style="list-style-type: none"> • Failure to present a bank slip. • Presenting a forged bank slip. 	<ul style="list-style-type: none"> • Students will be sent home to bring parent • Student handed over to the police for investigation
6.2	Pocket money A student shall keep personal money with the school Bursar's office for safe-keeping.	<ul style="list-style-type: none"> • Keeping money with self or any person other than the Bursar. 	<ul style="list-style-type: none"> • Guidance and counselling. • Owner's risk.
7.0	UNIFORMS		
7.1	A student shall wear the prescribed school uniform at all school functions and when going out of school with permission.	<ul style="list-style-type: none"> • Wearing unprescribed attire • Wearing the prescribed uniform in the wrong place or at the wrong time • Abuse of uniform includes wearing open shoes during school functions, loose trousers and no belt, open buttons, earrings, necklaces, bangles and other jewellery, jumpers or jackets, un-tucked shirt, tattered clothes, and hats or caps 	<ul style="list-style-type: none"> • Confiscation of the attire • 2nd offence – Treated as disobedience (Refer to 2.1 above).
7.2	A student shall wear games uniforms during games time in the playground.		
7.3	A student shall wear out-of-class uniform		

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	after class time.		
8.0	DINING HALL & SCHOOL MEALS		
8.1	Students of Teso College Aloet must accept the food provided by the school.	<ul style="list-style-type: none"> • Deliberate refusal to eat food provided by the school. 	<ul style="list-style-type: none"> • Guidance and counselling • Record a statement • Parent to be called • Advised to change the learning environment
8.2	All meals are compulsory and no special diet shall be provided to any student.	<ul style="list-style-type: none"> • Deliberate refusal to eat food provided by the school 	<ul style="list-style-type: none"> • Guidance and counselling • Record a statement • Parent to be called • Advised to change the learning environment
8.3	Students must follow cafeteria rules and shifts during meals.	<ul style="list-style-type: none"> • Jumping the line (queue), squeezing oneself into the line. • Making noise, wearing slippers. 	<ul style="list-style-type: none"> • Counselling, caution • Continued violation will be treated as disobedience (refer to 2.1 above)
8.4	Students must be orderly during meal times.	<ul style="list-style-type: none"> • Jumping the line (queue), squeezing oneself into the line. • Making noise 	<ul style="list-style-type: none"> • Continued violation will be treated as disobedience (refer to 2.1 above)
8.5	Leftover food must be properly disposed of.	<ul style="list-style-type: none"> • Throwing food on the floor, compound and dormitory. 	<ul style="list-style-type: none"> • Cleaning the compound • Failure treated as disobedience (refer to 2.1 above)
8.6	All students must observe meal times.	<ul style="list-style-type: none"> • Coming to the Dining before or after meal time. • Defiance. 	<ul style="list-style-type: none"> • Coming before meal time – sent back to the dormitory • Coming after – miss meals • Defiance treated as disobedience (refer to 2.1 above)
8.7	The kitchen yards and stores shall be off	<ul style="list-style-type: none"> • Being in the kitchen yard and stores without 	<ul style="list-style-type: none"> • Cleaning the compound.

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	limits to students.	permission	<ul style="list-style-type: none"> • Punishment to be determined according to the motive.
8.8	Students shall not cook their own food in the school without permission.	<ul style="list-style-type: none"> • Cooking at school. • Found or reported cooking at school. 	<ul style="list-style-type: none"> • Confiscate the items used for cooking. • Record a statement, counsel and guide. • Defiance treated as disobedience (refer to 2.1 above)
9.0	HEALTH, SANITATION & MEDICATION		
9.1	Every student shall promote a healthy lifestyle through personal hygiene, clean environment good eating habits, regular exercise and medical check-ups.	<ul style="list-style-type: none"> • Failure to maintain proper hygiene, bathing, washing or short hair • Wearing dirty clothes, keeping long nails and any form of negligence 	<ul style="list-style-type: none"> • Encourage to maintain personal hygiene. • Guidance and counselling. • Consistent exclusion from school functions. • Any defiance treated as disobedience (refer to 2.1 above).
9.2	A student who gets sick must inform the house captain, house Master, prefect and teacher on duty.	<ul style="list-style-type: none"> • Failure to report 	<ul style="list-style-type: none"> • Send student to the Sick Bay. • Counsel.
9.3	A student who gets sick must report to the Sick Bay for medical attention.	<ul style="list-style-type: none"> • Failure to report to the Sick Bay 	<ul style="list-style-type: none"> • Asked to go to the Sick Bay • Call Parent.
9.4	A student shall not report or return to school with an infectious disease such as TB, Cholera, dysentery etc.	<ul style="list-style-type: none"> • Failure to inform responsible persons. • Coming or returning to school infected. 	<ul style="list-style-type: none"> • Students talked to and referred for treatment or sent home for attention
9.5	New students shall declare genuine	<ul style="list-style-type: none"> • Failure to declare or present the medical 	<ul style="list-style-type: none"> • Sent back home for medical check-up

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALITY
	medical check-up reports.	reports	
9.6	Student shall declare all complicated diseases.	<ul style="list-style-type: none"> • Failure to declare a complicated disease. 	<ul style="list-style-type: none"> • Referred to medical authorities • Call a parent
9.7	Every student shall promote and maintain a clean and orderly environment through house work and proper waste disposal.	<ul style="list-style-type: none"> • Failure or refusal to do house or class work in time, dispose of rubbish in designated area • Leaving the dormitory or classroom dirty • Urinating in the open • Writing or pasting unauthorized pictures on the wall or blackboards 	<ul style="list-style-type: none"> • Culprits/offenders asked to clean the place or any other area in the school compound • Buy paint and paint the wall • Defiance will be treated as disobedience (refer to 2.1)
9.8	Every student shall only use official paths in the school compound and participate in the beautification of the school compound.	<ul style="list-style-type: none"> • Trespassing or walking on grass • Destroying flowers and hedges • Uprooting plants • Damaging posters 	<ul style="list-style-type: none"> • Planting grass, flowers, and hedges. • Replacing damaged plants/posters. • Guidance.
10.0	SCHOOL PROPERTY		
10.1	A student shall respect, preserve, value and protect all school property, accessible to him and report any incidences of destruction, theft or mishandling of any school property to the school authority.	<ul style="list-style-type: none"> • Deliberate misuse of property • Vandalism • Defacing walls • Breaking windows or doors • Stealing • Tearing pages from books, writing in books unnecessarily • Disrespecting or damaging notices or notice boards • Damaging hedges • Displacing furniture • Concealing information • Carelessness when using 	<ul style="list-style-type: none"> • Replacement or compensation of damaged property • Calling the parent • Fines • Suspension

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALITY
		<ul style="list-style-type: none"> property • Damaging padlocks 	
11.0	ELECTRICITY & WATER		
11.1	Students shall use electricity and electrical fittings responsibly.	<ul style="list-style-type: none"> • Leaving lights on beyond official time • Damaging electrical fittings • Stealing electrical fittings 	<ul style="list-style-type: none"> • Replacement or compensation of damaged property • Calling the parent • Fines • Suspension
11.2	A student shall not possess unauthorized electrical fittings, or gadgets.	<ul style="list-style-type: none"> • Possession of hot coils, heaters, electrical kettles or suicide heaters 	<ul style="list-style-type: none"> • Replacement, confiscation, compensation of damaged property. • Calling the parents • Fines • Suspension
11.3	A student shall not install or interfere with electrical fittings.	<ul style="list-style-type: none"> • Possession of hot coils, heaters, electrical kettles or suicide heaters • Tampering with electrical fittings and installing unauthorized gadget 	<ul style="list-style-type: none"> • Replacement, confiscation, compensation of damaged property • Calling the parents • Fines • Suspension
11.4	Students shall responsibly use water from water sources in the school.	<ul style="list-style-type: none"> • Leaving flowing water unattended • Damaging water installations • Bathing or washing under the tap • Failure to use a suitable container to fetch water • Mishandling the boreholes • Leaving water sources dirty or polluting them 	<ul style="list-style-type: none"> • Replacement or compensation of damaged property • Calling the parents • Fines • Suspension
12.0	STUDENTS PROPERTY		
12.1	Students shall possess only those items stipulated in the Admission Letter.	<ul style="list-style-type: none"> • Possessing unstipulated property or items 	<ul style="list-style-type: none"> • Confiscation
12.2	Students shall	<ul style="list-style-type: none"> • Failing to lock boxes, 	<ul style="list-style-type: none"> • Guidance, reminders

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	respect, care for and protect their own and other students' property.	<ul style="list-style-type: none"> doors and windows Leaving property lying in the compound Failure to label or tag property 	<ul style="list-style-type: none"> Demotion for house captains Sent home for items Warning, fines, replacement Suspension
12.3	A student shall immediately declare any lost and found property to persons in authority.	<ul style="list-style-type: none"> Failure to declare lost and found property 	<ul style="list-style-type: none"> Warning, fines, replacement Suspension
12.4	Students shall not sell or exchange their own or other students' property in and around the school.	<ul style="list-style-type: none"> Selling or exchanging property in or around the school 	<ul style="list-style-type: none"> Property confiscated Compensation, fines replacement Call parents Suspension
13.0	COMMUNICATION		
13.1	Language: English shall be the official language used for communication at all times.	<ul style="list-style-type: none"> Speaking in the vernacular 	<ul style="list-style-type: none"> Writing long compositions Guidance
13.2	A student shall raise inquiries, suggestions, and grievances, through the right channels: suggestion box, student leaders, teachers on duty, class teachers, and patrons.	<ul style="list-style-type: none"> Failure to follow the right channels of communication. 	<ul style="list-style-type: none"> Re-directing communication Guidance
13.3	A student shall communicate with the parent or guardian only through the Head Teacher's Office.	<ul style="list-style-type: none"> Failure to communicate through Head Teacher's office. Possession of mobile phones and other communication gadgets 	<ul style="list-style-type: none"> Guidance Confiscation Suspension

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	A Student shall NOT POSSESS A MOBILE PHONE.		
13.4	All students shall meet their parents/guardians in school through the Administration.	<ul style="list-style-type: none"> • Parents meeting students without passing through the agreed channels 	<ul style="list-style-type: none"> • Suspension (2 weeks)
13.5	A student shall put up only authorized notices and publications.	<ul style="list-style-type: none"> • Putting up unauthorized notices or writing anonymous letters 	<ul style="list-style-type: none"> • Confiscation • Guidance • Write a statement, re-direct the message • Suspension
13.6	A student shall send correspondences to the media houses only with authority from the Head Teacher's office.	<ul style="list-style-type: none"> • Breach of proper channel of communication 	<ul style="list-style-type: none"> • Confiscation • Guidance • Write a statement, re-direct the message • Suspension
14.0	BOUNDS		
14.1	The students shall live within the school boundaries.	<ul style="list-style-type: none"> • Being found at the road junction, Temele, Amukaru, Otucopi, Aloet Centre, Teachers Quarters, Arapai Market, Soroti town etc. 	<ul style="list-style-type: none"> • Assessed a fine of barbed wire • Suspension
	Both East and West Wings mark the boundaries of Teso College Aloet.	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
14.2	Dormitories and halls of residence are off limits during study times: class time, prep time, parade and assembly time.	<ul style="list-style-type: none"> • Found in dormitories at such times • Loitering in school compound 	<ul style="list-style-type: none"> • Guidance and caution • If persistent, suspension
14.3	Students shall sleep in the dormitories officially allocated to	<ul style="list-style-type: none"> • Shifting from dormitory to dormitory 	<ul style="list-style-type: none"> • Guidance and counselling • Defiance is treated as

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	them.		disobedience (refer to 2.1 above)
15.0	SOCIAL BEHAVIOUR		
15.1	A Student shall behave in a manner that brings good repute to himself and the good name of the college.	<ul style="list-style-type: none"> ● Bullying or fighting, teasing ● Using obscene language ● Discrimination, hooliganism 	<ul style="list-style-type: none"> ● Counselling
15.2	A student shall observe tolerance with each other and use descent language to communicate.	<ul style="list-style-type: none"> ● Bullying or fighting, teasing ● Using obscene language ● Discrimination, hooliganism 	<ul style="list-style-type: none"> ● Counselling ● Suspension
15.3	A student shall maintain peace and tranquillity in and outside of the school.	<ul style="list-style-type: none"> ● Inciting violence or assault ● Participating in riots or strikes ● Writing anonymous letters ● Noise-making, rumour mongering ● Theft ● Concealing information relating to the security of others ● Possession of military equipment or items deemed dangerous to the community ● Practicing witchcraft, magic martial arts and cultism 	<ul style="list-style-type: none"> ● Suspension pending B.O.G decision
15.4	All students shall attend prayers in their respective places of worship at the prescribed time and place within the school.	<ul style="list-style-type: none"> ● Attending church outside the school without permission ● Failure to attend services and idling around 	<ul style="list-style-type: none"> ● Guidance and counselling. ● Call parents if persistent

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
15.5	A student shall be morally upright.	<ul style="list-style-type: none"> ●Indulging in homosexuality ●Pornography ●Being sex maniacs ●Use of vulgar language ●Bestiality ●Sexual advances towards children or spouses of staff 	<ul style="list-style-type: none"> ●Handing over to parent ●Indefinite suspension ●Handing over to police
15.6	A student shall promote and maintain honesty.	<ul style="list-style-type: none"> ●Impersonation ●Forgery ●Deception, abetting crimes ●Failure to give rightful information or documents to persons in authority 	<ul style="list-style-type: none"> ●Lying treated as disobedience ●Suspension
15.7	A student shall not partake or possess or sell any form of alcoholic beverage or involve himself in any form of drug abuse.	<ul style="list-style-type: none"> ●Possession or sniffing alcoholic beverages ●Partaking of alcoholic beverages, drugs or tranquilizers (<i>bangi</i>, marijuana, tobacco or cocaine) ●Possession of raw materials used in making alcohol or drugs 	<ul style="list-style-type: none"> ●Recommend for exclusion from school ●Report to police
15.8	A student shall not be found gambling, nor be involved in irresponsible borrowing or lending of money. Students shall not mortgage property or items from each other.	<ul style="list-style-type: none"> ●Gambling ●Borrowing and lending irresponsibly ●Selling of personal property or buying from each other ●Fundraising without the proper authorization 	<ul style="list-style-type: none"> ●Counselling, caution ●Return borrowed or bought property ●Call the parents ●If persistent, suspension
16.0	VISITORS AND VISITATION REGULATIONS		
16.1	No unauthorized visitors are allowed in the college.	<ul style="list-style-type: none"> ●Failure to register with the school authority 	<ul style="list-style-type: none"> ●Caution and re-direct ●Visitors sent back or away

S/NO	IDEAL CONDUCT	VIOLATION INDICATORS	ACTION/PENALTY
	Visitors coming to the college shall report and register with the School Administration.		
16.2	Students shall receive visitors in the Visitors Park and not in any other place.	<ul style="list-style-type: none"> • Diverting Visitors 	<ul style="list-style-type: none"> • Caution and re-direct • Visitors sent back or away
16.3	Dormitories are off limits to unauthorized visitors.	<ul style="list-style-type: none"> • Entertaining visitors in the dormitories. 	<ul style="list-style-type: none"> • Handed over to police • Suspension
16.4	Students shall not provide meals to unauthorized visitors.	<ul style="list-style-type: none"> • Giving meals to unauthorized visitors 	<ul style="list-style-type: none"> • A fine of quarter of a currency point per plate
16.5	No visitor shall address students without permission from the School Authority.	<ul style="list-style-type: none"> • Students hosting or speaking to unauthorized visitors • Students' failure to declare presence of visitors 	<ul style="list-style-type: none"> • Suspension for organizers • Visitor arrested and handed over to police
17.0	ELECTION OF STUDENTS LEADERS		
17.1	A student shall participate and promote peaceful elections of student leaders in the school.	<ul style="list-style-type: none"> • Disrupting elections • Inciting violence 	<ul style="list-style-type: none"> • Recommended to the Ministry for exclusion
18.0	• RIOTS & STRIKES		
18.1	A student shall not involve himself in riots or any form of student unrest or strike. A student shall not incite other students to riot or strike, whatever the reason or motive.	<ul style="list-style-type: none"> • Participating in strikes or riots • Inciting students to strike or riot 	<ul style="list-style-type: none"> • Recommended to the Ministry for exclusion from school • Fines • Compensation

Note:

1. A student who earns a definite suspension shall not be given any more suspensions. He shall be recommended to the Ministry for exclusion if he commits another offence.
2. The School Administration shall enforce these rules and regulations for the good of all students, parents, guardians, society and the nation at large.
3. The student who does his level best to adhere to the school routine, programs, rules and regulations stands to benefit from Teso College Aloet for his own future and shall be the pride of his parents, school and nation.
4. Parents and guardians shall be encouraged to continually play a role in assisting the School Administration in guiding the students to achieve the desired educational goals.

DECLARATION

I _____ having been admitted to Teso College Aloet have read and understood the college rules and regulations clearly and promise to abide by them as provided.

1. Student: _____

Sign: _____ Date: _____

Class: _____

2. Parent: _____

Sign: _____ Date: _____

Contact: _____

Silvester Ocaatum



Head Teacher

Disciplinary Action

Introduction

All Teso College Aloet students are expected to meet performance standards and exhibit proper behaviour in the school. Disciplinary or corrective action is a process of communicating with the student to improve unacceptable behaviour or performance. The school resorts to disciplinary action when other methods, such as guiding and counselling, have not been successful. In cases of serious misconduct, the school may choose to administer the necessary disciplinary action immediately.

Disciplinary Action

- I. Disciplinary action is considered a constructive procedure for the purpose of correcting inappropriate behavior. Therefore, in most instances, disciplinary action shall consist of the least severe action that will accomplish this purpose.
- II. Disciplinary action, consisting of suspension or oral and written reprimands, may be imposed on students by the Head Teacher, or those acting on his behalf, in direct proportion to the specific offense.
- III. Disciplinary action will be administered on a fair and consistent basis throughout the school. However, each offense is judged on a case-by-case basis and consideration is given to the student's past record.
- IV. While disciplinary action is being considered, a temporary suspension may be imposed for charges including, but not limited to stealing, insubordination, sexual harassment, falsifying records, dodging lessons, consuming drugs or intoxicants while in school (excluding prescribed medications), and fighting.
- V. All actions of suspension shall require approval from the Board of Governors, or a designee, prior to the administration of the penalty.
- VI. When appropriate, progressive discipline will be followed. This means an oral reprimand is followed by a written reprimand. The next step is suspension. However, serious offenses may result in

immediate definite or indefinite suspension for the first offense. Progressive discipline also means that after repeated offenses, regardless of whether the offenses are similar or not, the school may, in conjunction with the relevant authority, exclude any student who, by his overall behavior, shows himself to be irresponsible.

Guiding Principles

In carrying out disciplinary action, we follow these guidelines:

- Maintain a professional decorum by keeping the disciplinary process confidential between the school and the student.
- Make a careful diagnosis of the problem to determine whether disciplinary action is appropriate
- Provide specific examples of performance discrepancies or violations of school rules and regulations so the student fully understands what needs correction
- Observe due process by allowing the student ample opportunity to explain so that we have all the facts
- Make sure discipline is the appropriate tool after determining that guidance or counselling will be insufficient to get the student's attention
- Make sure the punishment fits the crime
- Help the student improve performance or behaviour by providing specific recommendations and reasonable requirements
- Communicate clearly so the student understands the consequences if performance or conduct does not improve

Roles and Responsibilities

Bursar

Duties of the Bursar

- Leads and supervises non-teaching staff and group employees
- Advises the Head Teacher on financial matters
- Prepares the school budget
- Writes Books of Accounts for the School
- Controls the finances of the School
- Supervises the staff in the Bursar's Office
- Prepares financial statements
- Carries out any other official assignments given by the Head Teacher or Accounting Officer



Mr. Ononge Benjamin Adengo, current Bursar.

School Bursar: Mr. Ononge Benjamin Adengo

Phone number: +256 782 255 834

Parents-Teachers Association (PTA)

The TCA Parents-Teachers Association (PTA) acts as a liaison between the parents and TCA. It was created to improve the teacher-parent relationship, provide volunteers to the school and participate in formulating school policies.

Aims and Objectives

- To promote the welfare of the students, the school and the community

- To create better understanding between parents and teachers, and a harmonious relationship between the school and the community
- To create the necessary consciousness among parents to stimulate the interest in their children and the school.
- To work for the improvement of the school with the united efforts of parents, teachers and school authorities. To help parents and teachers to adapt themselves to the changing concepts of society.

Functions:

- To help the parents understand the school programs by having open days at school, when parents can visit the school and observe their children at work
- To arrange for frequent general meetings where parent-teacher consultations are possible, in groups, as well as in one-on-one setting
- To prepare a program which increases cooperation between the school and the community, and creates better mutual understanding between parents and teachers
- To provide various opportunities for parents and teachers to meet on an equal footing, and discuss their children's problems
- To arrange social get-togethers and programs of recreation for parents and teachers

Our Policy:

This Association will be purely educational, non-commercial, non-sectarian and non-political. It will not seek to interfere in the administrative matters of the school.

Office-bearers:

There shall be an Executive Committee consisting of the following: one President, two Vice Presidents, one Secretary, one Joint Secretary, one Treasurer and some members. They will be elected annually by and from the parents and teachers themselves.

Membership:

All the parents and the teachers shall become members by paying the membership fee fixed by the General Body. Other interested members of the community may also become members of the PTA with the consent of the General Body.

Funds:

All PTA funds will be deposited in the bank or Post Office in the name of School PTA. The account shall be handled by the President, Secretary and Treasurer of the PTA. Money shall be withdrawn only with the joint signature of any two out of three of the above-mentioned office bearers.

All the funds will be utilized for the welfare of the school and community as sanctioned by the General Body.

Board of Governors

Role of the TCA Board of Governors (BOG)

The Board of Governors sets the strategic direction for TCA and makes corporate decisions in relation to the Board's statutory functions. Our goal is to provide the best possible educational opportunities for all of our students. The major functions of the BOG consist of the following:

1. Motivating the students and staff through setting the school's vision and aims. We build on our core educational values, beliefs and moral purpose, including those of the stakeholders', and stay current with the most innovative practices regarding teaching and learning.
2. Establishing and maintaining the school's ethos to promote the moral, spiritual, intellectual, social and personal development of everyone in the academic and local community.
3. Approving, after careful consideration, the school's plans and policies (initially drafted by the Head teacher).
4. Monitoring and evaluating school performance. The BOG, in coordination with the Head Teacher, draws up action plans for school improvement by using the appropriate data (provided by the Head Teacher) to identify and monitor key indicators throughout the school.
5. Sustaining school improvement by promoting self-evaluation. We are committed to maintaining a positive culture and professional growth. We promote self-evaluation in our teachers, staff and senior management by encouraging them to reflect on their current practice and work ethics, to identify and celebrate their own strengths and the strengths of the school, and to identify and address areas for improvement in their work.

6. Promoting good governance: The TCA Board of Governors gives proper weight to the advice and guidance of the Head teacher. We ensure that the position of governor is not used for personal gain. We declare all potential conflicts of interest, protect the confidential nature of school business and work within the school's scheme of management.
7. Disseminating information regarding the school and its students by providing parents with information about the school.

Directory

Teso College Aloet Teaching Staff - Term I, 2014

No.	NAME	DESIGNATION/SUBJECTS	TELEPHONE NUMBER
1.	MR. OCAATUM SILVESTER	HEAD TEACHER	772 601 904
2.	MR. CHEBET SAYEKWO TWAHA	DEPUTY HEAD TEACHER I	772 469 388
3.	MR. OPASSO JULIUS	DEPUTY HEAD TEACHER II	772 929 357 757 929 357
4.	MR. ETADU SAMUEL	ASSISTANT HEAD TEACHER I	774 455 179
5.	MR. OSAKO OGOLE	ASSISTANT HEAD TEACHER II Biology/Geology	782 789 837
6.	MR. OJANGOLE GEORGE FRANCIS	Director of Studies (DOS)	772 842 804
7.	MR. OGURO ANTHONY	Asst. DOS (East Wing) – English Language/English Literature	772 375 369
8.	MR. OCEN SAMUEL	Asst. DOS (West Wing) – English Language/English Literature	772 841 338 706 324 070
9.	MR. AROU JUSTINE E.	Mathematics	772 324 390
10.	MR. OPEDED SIMON BENARD	Economics	782 261 904
11.	MR. OKELLO ANTHONY	Geography/CRE	772 966 625
12.	REV. FR. APURI MOES	CRE/History	782 323 961
13.	MR. OKOLIMONG ISAAC	Computer Studies/Sub ICT	772 540 303 704 991 822
14.	MR. ERONGU JOHN PATRICK	Agriculture	778 804 161
15.	MR. MUKAMBA DAVID	Political Education/CRE	772 346 095
16.	MR. OKORIO EBIRU JOHN MICHAEL	Biology/Physics	784 751 018
17.	MR. APEDU JOSEPH	Mathematics/Physics	772 882 992 755 882 992

No.	NAME	DESIGNATION/SUBJECTS	TELEPHONE NUMBER
18.	MR. OKELLO SAM	Physics/Mathematics	782 231 107
19.	MR. ESKAU SIMON PETER	Agriculture	772 456 760
20.	MR. MUSOKE ALI MOSES	Commerce/Accounts	782 514 859
21.	MR. WANASOLO JIMMY	Mathematics/Geography	782 255 848
22.	MR. EBOSU MOSES	Mathematics/Geography	782 010 306
23.	MR. EKWADU COX	History/CRE	782 969 618
24.	MR. AKUNG STEPHEN	Chemistry/Mathematics	777 367 361
25.	MS. ILALEIT CHRISTINE	English Language/English Literature	782 500 741
26.	MR. AKOL NICKY	Technical Drawing	774 938 726
27.	MR. OTIM COCAS	Fine Art	772 836 117
28.	MS. AKELLO BERNADETTE	History/CRE	782 857 610
29.	MR. ECHOKU SAMUEL	Chemistry	782 968 593
30.	MR. OKELLO JIMMY	Biology	774 011 926
31.	MS. AMUGE AGNES	English Language/English Literature	752 682 062
32.	MR. ADEBO GASPER	Technical Drawing	751 817 898
33.	MR. AGEA CHRISTOPHER	Commerce/Accounts	782 301 270
34.	MR. OTIM ESWAU MARTIN	History/CRE	782 810 096
35.	MRS. EDOKU IBIARA ELIZABETH	Mathematics/Economics	772 444 417 754 144 171
36.	MS. BIWOYE JUSTINE	Computer Studies	782 441 162 755 506 364
37.	MR. ATUNG DOMINC	Physics/Chemistry	777 041 787
38.	MR. KAPKWEYEK W.	Mathematics/Geography	752 883 535
39.	MR. OGWANG NAPHTHALI	English Language/English Literature	782 436 018
40.	MR. EKOU JOHN BAPTIST	Agriculture	775 118 501
41.	MR. EUNA MOSES	Biology/Physical Education	782 319 177
42.	MR. OMULE OUPA LAWRENCE	Chemistry /Physics	777 264 858
43.	MR. OJILONG DAVID	Physical Education/Fine Art	777 259 895 703 690 686
44.	MR. NENA GABRIEL	Fine Art	782 300 315
45.	MR. BALIKWEYA DAVID	Biology/Chemistry	752 616 815

No.	NAME	DESIGNATION/SUBJECTS	TELEPHONE NUMBER
46.	MR. ODENG BOSCO	Biology/Chemistry	775 366 998
47.	MR. OMAGOR RICHARD BOSCO	Geography/CRE	774 121 090
48.	REV. AUPAL JOSEPH	CRE/History	782 794 572
49.	MS. AKOL STELLA	CRE/Geography	717 318 231
50.	MRS. ARIKO BEATRICE ROSE AMUGE	Accounts/Commerce	783 823 399
51.	MR. ARIKO JOHN ISAAC	Biology/Chemistry	772 859 072
52.	MR. OLUPOT JOHN ROBERT	Chemistry/Physics	772 573 678
53.	MR. OUPAL C. JOEL ICODORICAN	Commerce/Entrepreneurship	772 862 933
54.	MR. OMOOJA JONAH	Biology/Chemistry	705 775 620
55.	MR. EKINYANG CHARLES	Geography	772 816 931
56.	MR. OBOI PAUL	English Language/English Literature	782 315 703
57.	MR. OBU BEN	Geography	772 828 707
58.	MR. KIPROTO MOSES	Physics/Mathematics	779 060 607
59.	MR. EMONG EMMANUEL	Physics/Mathematics	753 241 683 789 760 145
60.	MS. ALUPO HEDWIG	Biology/Chemistry	772 565 801
61.	MR. OKELLO LAMECK	English/Literature	773 119 945
62.	MR. EMITU IGNATIUS	Geography/Political Education	772 912 547
63.	MR. EGWANYU ROBERT	Mathematics/Geography	782 101 115
64.	MR. ELAP ISRAEL	Physics/Mathematics	783 166 553
65.	MR. LAJUL LINUS JOE	Biology/Physical Education	774 022 695
66.	MR. ERYATU DAVID	English/Literature	776 651 762
67.	MS. ADUKO SARAH	English/Literature	782 605 897
68.	MS. ATIM MIKALI	Agriculture	774 069 600
69.	MR. OSAPA JOSEPH	Entrepreneurship	782 461 870
70.	MR. OYURU LAWRENCE	Entrepreneurship	782 807 406
71.	MS. CHEBET BETTY K.	Economics/History	775 614 957
72.	MS. SUSAN ROSE KITUYI	Physics/Mathematics	702 830 669 772 830 669
73.	MR. EJOPU ENOCH	Physics/Mathematics	773 965 166

No.	NAME	DESIGNATION/SUBJECTS	TELEPHONE NUMBER
74.	MR. ERYENYU JOSEPH	Biology/Chemistry	753 019 801
75.	MR. OPOLOT FRANCIS	Mathematics/Economics	779 028 457

Teso College Aloet PTA Executive Members - 2014

NAME	POSITION
MR. PETER OKIROR	Chairperson
MRS. JANE EKUME APINO	Vice Chairperson
MR. JOHNSON AKILENG	Treasurer
MR. MICHAEL EROKU	Member
MS. R. AMINA MARAKA	Member
MRS. OLINGA OMUNYOKOL	Member
MR. ANTHONY OGURO	Staff Representative
MS. BERNADETTE AKELLO	Staff Representative
MR. SILVESTER OCAATUM	Head Teacher/Secretary
MR. TWAHA CHEBET SAYEKWO	Deputy Head Teacher I/Min. Sec
MR. JULIUS OPASSO	Deputy Head Teacher II/Min. Sec
MR. ONONGE BENJAMIN ADENGO	Bursar

Teso College Aloet Board of Governors 2014

NAME	POSITION	TELEPHONE NO.
Mr. Patrick Honorat Igulot	Chairperson	772 646 306
Mrs. Hellen Adoa Abeku	Vice Chairperson	772 468 930
Mr. Peter Okiror	Member of BOG	772 690 439
Mr. Johnson Akileng	Member of BOG	782 363 113
Mr. Sururu Ahmed	Member of BOG	772 520 223
Mr. James Epilo	Member of BOG	788 236 124
Mr. Michael Okole Akol	Member of BOG	774 014 602
Mr. Edward Esegu	Member of BOG	775 349 755
Ms. Rhoda Apeduno	Member of BOG	785 783 232
Mrs. Elizabeth Ibiara Edoku	Member of BOG	772 444 417
Ms. Alex Mary Adeke	Member of BOG	772 974 594
Mr. Albert Oleja	Member of BOG	772 666 345
Mr. Silvester Ocaatum	Head Teacher/Secretary	772 601 904
Mr. Twaha Sayekwo Chebet	Deputy Head Teacher I/ Minute Secretary	772 469 388
Mr. Julius Opasso	Deputy Head Teacher II/Co- Minute Secretary	772 929 357
Mr. Ononge Benjamin Adengo	School Bursar	778 255 834
Mr. Michael Oumo Etoy	District Education Officer/Ex- Official	772 653 818
Mr. Stephen Enou	The Municipal Education Officer	77xxxxxxx

